



OLD GIRLS PLAY TOO® – PRIVACY & DATA PROTECTION POLICY.

We are committed to handling personal data responsibly, fairly and in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Old Girls Play Too® is committed to protecting the privacy and personal information of everyone who engages with our organisation. We are committed to handling personal data responsibly, fairly and in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

We collect and use personal information only where it is necessary to deliver our activities, communicate with participants, volunteers and partners, and meet our legal and organisational responsibilities.

Old Girls Play Too® will:

- Collect only the personal information necessary for the purposes of delivering our programmes and services.
- Ensure personal information is processed lawfully, fairly and transparently.
- Keep personal data accurate, secure and up to date.
- Store personal information securely and limit access to those who require it for legitimate organisational purposes.
- Never sell, share or disclose personal information to third parties without consent unless required by law or to protect the safety and wellbeing of an individual.
- Retain personal information only for as long as it is necessary and securely dispose of it when it is no longer required.
- Respond promptly to any requests from individuals wishing to access, update or delete their personal information, where applicable.

Everyone involved with Old Girls Play Too® who has access to personal information is responsible for maintaining confidentiality and ensuring that information is handled securely and respectfully.

Participants and volunteers are encouraged to notify Old Girls Play Too® if their personal details change so that records remain accurate.

Any actual or suspected data breach must be reported immediately to a Board Member. The matter will be investigated promptly, appropriate action taken to minimise any risk, and where required, the relevant authorities and affected individuals will be informed in accordance with UK data protection legislation.

Old Girls Play Too® is committed to maintaining the trust and confidence of everyone within our community by safeguarding personal information and respecting individual privacy at all times.

This Privacy & Data Protection Policy will be reviewed periodically throughout the year and no less than annually.